



Office of the Senior Vice President for Administration  
Privacy Office

PO Box 100014  
Gainesville, FL 32610-0014

November 10, 2008

Jane Doe  
0000 Anywhere Lane  
Gainesville, FL 32610

Dear Ms. Doe:

The University of Florida's Privacy Office was notified on October 3, 2008 that a university data system was illegally accessed by an intruder. This data system contains certain unencrypted personal information about University of Florida dental patients. With the incident's discovery, we initiated a security investigation. The FBI was also notified about the breach and is conducting its own investigation. Both investigations are ongoing.

This specific College of Dentistry data system stores restricted information which includes a combination of names, home addresses, dates of birth, and Social Security Numbers. Limited medical and dental information for some patients was also stored on the system. Other types of restricted data such as driver's license numbers, credit card or banking information are not maintained in this affected system.

I regret to inform you that your data was in the dentistry system accessed. While we are uncertain whether your personal information was actually obtained, I want to bring this situation to your attention and urge you to take action to minimize your risk of identity theft. I emphasize that we have no evidence that any personal information has been obtained or misused.

As a precaution, I recommend that you place a fraud alert on your consumer credit file or, you may wish to freeze your accounts. For details on how to take these steps, please see the brochure included with this letter. Credit agencies will not permit UF to act on your behalf regarding your credit data; but, a police report was filed. The University Police Report number, which may be required by the credit agencies, is UFPD08OFF002697.

Information is also available on our website at <http://www.privacy.ufl.edu>. The site includes additional information on this situation. If you have questions about this incident and its implications, you may call our toll-free number, 1-866-783-5883.

Please be aware that dishonest people falsely identifying themselves as UF representatives might contact you and offer assistance. I want to assure you that UF will not contact you by phone, e-mail or any other method to ask you for personal information. I strongly urge you not to release any personal information in response to inquiries of this nature.

We take the safeguarding of personal information very seriously. We deeply regret any concern or inconvenience this incident may cause you.

Sincerely,

Susan A. Blair, MSJ, MBA, CIPP, CIA  
Chief Privacy Officer, University of Florida